

CHRISTIAN STEINMETZ

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OBJECTIVE

A position in graphic design and visual communication.

EDUCATION

B.A., Communications with a minor in English, May 1999, University of New Hampshire, Durham, NH

COMPUTER SKILLS

Platforms Mac OS 9 & Windows (95,98, ME)

Languages HTML

Software Adobe Photoshop 5.5, Adobe Pagemaker 6.5 Plus, Quark Xpress 4, MS Works, Netscape Communicator, MS Internet Explorer, Dreamweaver 3, Fireworks 3, Flash 4, FTP applications, Appleworks/Clarisworks, Delorme Street Atlas 6.0, Adaptec Direct CD/Easy CD

RELATED WORK EXPERIENCE

Graphic Artist 10/99 to present

Business Counselors, Inc., Newton, MA

- Worked independently on printed materials for direct mail distribution. Including coupons, flyers, refrigerator message boards and maps.
- Cooperated with several clients per program. Worked in conjunction with salespeople, proof readers, printers and packaging department.
- Prepared mechanicals for production. Included scanning, proofing, layout and sending out proofs to clients.
- Assisted the production manager in a major upgrade of the art department.

Graphic Design Intern Summer 1999

SharpeWorks Design, Dover, NH • (603) 743-6611

- Worked with both printed material publications and internet publications. Collaborated with photographers and print shops.
- Prepared mechanical art for reproduction. Including scanning, proofing, layout and presentation to clients.

Freelance Web Design 1999-2000

<http://winterdanceparty.tripod.com>

<http://www.eulcid.com> (now offline)

Record Label Intern (part time) 1995-1997

Ringin' Ear Records, Newmarket, NH

- Assisted in packaging and distribution.
- Organized and supervised concerts for bands at local venues.

OTHER EXPERIENCE

Pantry and Prep Cook 1995-1999

Galley Hatch Restaurant, Hampton, NH • (603) 926-6152 Head Chef: Harry Boubolas